



## TIPWeb-IT

Release Notes – Version 11.4

Frontline Education is happy to announce the release of TIPWeb-IT 11.4 which includes the following enhancements:

1. Purchasing: Improved Purchasing Import Process
2. District Audit Listing Report: Added Grade and Location ID Field
3. Departments: Remove District Settings Access from Department Administrator User

### 1. 40004 - PURCHASING: IMPORT IMPROVEMENTS

*As a user working to add tags to a purchase order, I want to be able to add more tags at one time.*

The purchasing import tools have been improved to allow for the import of a file that has up to 5000 rows along with detecting headers during the import process.

Purchasing > Import Inventory > Browse > Import > Detect Custom Fields > Headers Detected

Purchase Order Inventory Import Manager

**Upload File**

Select file to import (.xls, .xlsx)

Current File: test1.xlsx

My table has headers

**Import Details**

**Import Type:** Purchase Order Inventory

**Required Fields:** Department, Funding Source, Order Number, Purchase Price, Room, Site ID, Status, Tag

**Optional Fields:** Account Code, Invoice Date, Invoice Number, Serial

**Settings**

Import To: Room

[Set all Empty Columns to Do Not Import](#)

**Validation**

#### Import Preview

Make sure the columns in your file match the TIPWeb-IT field names.

Tag	Serial	Product Number	Status	Funding Source	Order Nu
T0001	867695040248642	2007996	Available	Donations	BOOST M
T0002	867695040508805	2007996	Available	Donations	BOOST M
T0003	867695040488578	2007996	Available	Donations	BOOST M
T0004	867695040065996	2007996	Available	Donations	BOOST M
T0005	867695040579772	2007996	Available	Donations	BOOST M
T0006	867695040304205	2007996	Available	Donations	BOOST M
T0007	H00052LJ4PD	H1465	In Use	244	365831
T0008	H00052LH4PD	H1465	In Use	244	365831
T0009	H00052LL4PD	H1465	Available	244	365831
T0010	H00052LK4PD	H1465	Available	244	365831

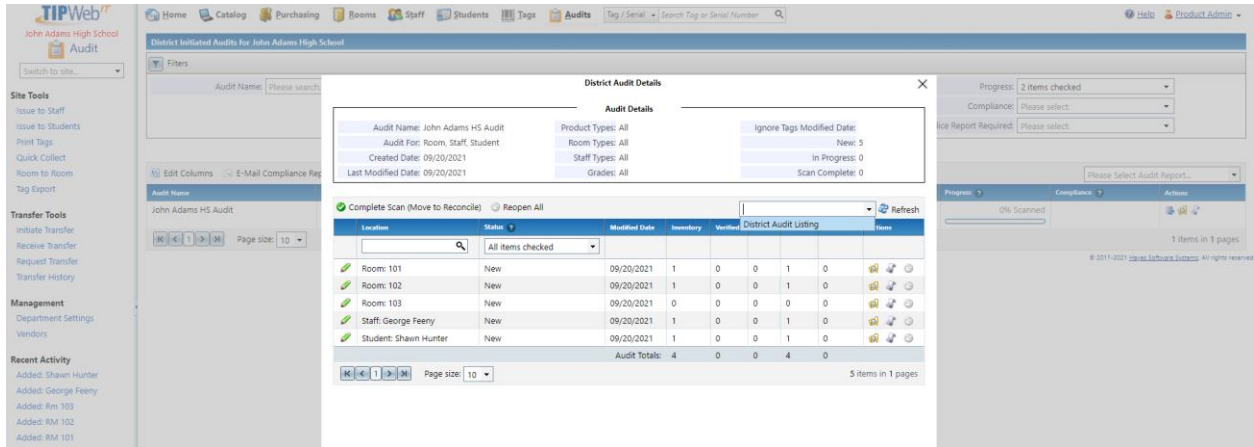
Page size: 10 5000 items in 500 pages

- The files headers must match what is expected in the import to be detected in the import tool.
- The importer can only process one file at a time.

### 2. 40031 - DISTRICT AUDIT LISTING REPORT: ADD LOCATION ID AND GRADE FIELDS

As an admin checking on the status of the audit, I want to report on grade and IDs on the locations selected on the audit.

The District Audit Listing report has been updated to include the Location ID and Grade fields.  
View Site Audits > District Audit Details icon > Report: District Audit Listing



Location	Location ID	Grade	Status	Modified Date	Inventory	Verified	Found	Missing	Misplaced	Audit Due Date	Approved By	Approved Date	Assigned To	Scan Completed By	Scan Completed On
Room: 101	101		New	9/20/2021	1	0	0	1	0						
Room: 102	102		New	9/20/2021	1	0	0	1	0						
Room: 103	103		New	9/20/2021	0	0	0	0	0						
Staff: George Feeny	199301		New	9/20/2021	1	0	0	1	0						
Student: Shawn Hunter	199302	6	New	9/20/2021	1	0	0	1	0						
														Total Inventory	4
														Total Verified	0
														Total Found	0
														Total Missing	4
														Total Misplaced	0

- Location ID field is the Student ID, Staff ID, or Room Number (for room number the location ID will be the same)
- Grade field is associated to Student and Staff; Grade field is not a required field and may be blank; Grade does not exist for a Room Location and will be blank in the report

### 3. 40191 - HIDING DISTRICT SETTINGS FROM DEPARTMENT ADMINISTRATOR USERS

As an administrator managing the Department Administrators in my application, I do not want them to have access to the District Settings.

The Department Administrator has been updated to remove the District Settings from the home screen management tools.



Switch to site... ▾

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- [Issue to Students](#)
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**Management**

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- The Department Admin can be changed to Admin Admin with just their department assigned if they need access to the District Settings.
- No changes were made to other User types